

RM of Lakeview No. 337

Council Chambers, 150 Main St S, Wadena, Saskatchewan

Meeting Minutes

January Regular Meeting of Council January 15, 2025 - 09:00 AM

DELEGATION: Dane Stephen - Strategic Advisor, Real Estate Services & Patrick Wassil RCMP 11:00AM

PRESENT REEVE: Dwight Odelein
 COUNCILLORS: Donald Linde - Division 1
 Malcolm Evans - Division 2
 Morris Kiland - Division 4
 Randy Woolrich - Division 6

ACTING ADMINISTRATOR: Karlee Leach
ADMINISTRATIVE ASSISTANT Betty Ann Bjarnason

PRESENT THROUGH FACETIME AUDIO

COUNCILLOR: Wanda Jones - Division 3
COUNCILLOR: Wayne Anderson – Division 5

Call To Order

Reeve Odelein Called meeting to order at 9:02 A.M

Amend Minutes

25-001 Councillor Jones

THAT resolution 24-287 be amended to read the following;

THAT the current meeting of council be suspended at 11:20 a.m. to proceed in a closed meeting as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding legal and personnel negotiations.

CARRIED

Reading and Approval of Amended Minutes

25-002 Councillor Evans

THAT the minutes of the December 10, 2024 regular meeting of council be approved as amended.

CARRIED

25-003 **SMHI Commissions for 2024**
Councillor Woolrich
THAT the municipality acknowledge the 2024 SMHI Commissions received in the amount of \$1,925.26
CARRIED

25-004 **SMHI Summary of Business for 2024**
Reeve Odelein
THAT the RM acknowledge the SMHI Summary of Business for 2024.
CARRIED

25-005 **SARM Annual Resolution Deadline - Jan 25, 2025**
Councillor Linde
THAT administration present a resolution to SARM regarding grain bag recycling initiatives requesting distributors utilize a deposit program of up to \$1,000 to encourage the return of used grain bags.
CARRIED

25-006 **Tax Title Property Application for Transfer**
Reeve Odelein
THAT the municipality acknowledge the transfer of Blk/Par B Plan No. 60H06169 (PT NW-33-34-13-W2), Title # 145184025 under The Tax Enforcement Act into the name of the RM of Lakeview No. 337;
AND THAT the property be advertised for Sale by Tender on an as is basis;
AND THAT the advertisement state that the lowest or any tender not necessarily accepted;
AND THAT a certified cheque in the amount of 5% of the total purchase price be included with the tender submission;
AND THAT tender opening be scheduled for March 12, 2025 at the RM of Lakeview No. 337.
CARRIED

Councillor Kiland exited the meeting at 9:51 A.M

Councillor Kiland returned to the meeting at 9:53 A.M

25-007 **Secure Property**
Reeve Odelein
THAT Public Works employees place No Trespassing signage on property Blk/Par B Plan No. 60H06169 (PT NW - 33-34-13-W2)
CARRIED

25-008 **Administration Contract Work Extension**
Councillor Kiland
THAT Betty Ann Bjarnason extend her contract as needed to assist the Assistant Administrator until the Administrators return.

CARRIED

25-009 **Receipts & Payments Statement & Bank Reconciliation.**
Councillor Linde

THAT the December 2024 Receipts and Payments Statement and Bank Reconciliations be accepted as presented, attached and form part of the minutes.

CARRIED

Reeve Odelein exited the meeting at 9:56 A.M Reeve Odelein returned to the meeting at 10:01 A.M

Dane Stephen, Patrick Wassill entered the meeting at 10:47 A.M

Dane Stephen, Patrick Wassill exited the meeting at 12:10 P.M

25-010 **Subdivision Application Certificate of Approval - LSD 5, 08-36-13-W2**
Councillor Woolrich

THAT the Certificate of Approval from Community Planning for the Subdivision of LS-5-8-36-13-W2 be acknowledged.

CARRIED

25-011 **Development Application - 01/25**
Councillor Linde

THAT the municipality acknowledge Richardson Pioneer Application for Development Permit;

AND THAT the approval be attached and form part of the minutes.

CARRIED

25-012 **2025 SARM Fees & Premiums**
Councillor Kiland

THAT following 2025 premiums be paid to SARM:

Membership:	\$3,168.06
Bond:	\$461.10
Liability:	\$ 2,296.38
Excess Liability:	\$ 2,942.56
Property Insurance:	\$9,592.76
Health & Dental incl.	
Disability:	\$ 52,347.77

CARRIED

25-013 **Fidelity Bond 2025**
Reeve Odelein

THAT the municipality acknowledge that the Fidelity Bond in the amount of \$100,000 of Insurance for the 2025 year has been presented to council.

CARRIED

- 25-014 **Audit Engagement Letter**
Councillor Linde
THAT the municipality complete the Audit Engagement Letter with Jensen Stromberg for the 2024 Annual Audit.
CARRIED
- 25-015 **EMO Coordinator Update**
Councillor Evans
THAT the RM of Lakeview appoint Mr. Karter Narfason as EMO coordinator for a contract fee of \$1,500.00 per year;
AND that he be paid annually in January for his services.
CARRIED
- 25-016 **RMAA 2025 Membership**
Reeve Odelein
THAT the Rural Municipal Administrator Association membership for 2025 be renewed for Carrie Turnbull for \$425.00.
CARRIED
- 25-017 **Hamlet Allocation**
Councillor Kiland
THAT the hamlet levy allocation for 2025 be set at 75%.
CARRIED
- 25-018 **SARM Convention - March 11 - 13, Saskatoon**
Councillor Linde
THAT Reeve Odelein, Councillors Kiland, Woolrich and the Administrator, be registered to attend the 2025 SARM Annual Convention in Saskatoon;
AND THAT Councillor Woolrich be registered as a voting delegate for the convention
CARRIED
- 25-019 **NEATPC Membership**
Councillor Kiland
THAT the NEATPC Membership fee of \$132 be paid and renewed for 2025.
CARRIED
- 25-020 **Planned Procurement Posting - SaskTenders**
Reeve Odelein
THAT the RM posts notice on SaskTenders of its intention to participate in one or more procurements through SARM.
CARRIED

25-021 **STARS Donation 2025**
Councillor Kiland
THAT the RM donates \$2,000 towards STARS for the 2025 year.
CARRIED

25-022 **Hendon Well Report**
Councillor Kiland
THAT the Hendon Well Report be accepted as presented and filed.
CARRIED

25-023 **Correspondence**
Reeve Odelein
THAT the following correspondence be accepted as presented and filed:

- CRLWMA - Minutes - Nov. 29, 2022
- Weneda Park Lodge - Minutes - Nov. 28, 2024
- NEATPC - Newsletter
- Parkland Regional Library - Newsletter
- Town of Wadena - Newsletter
- PHO - Newsletter
- RMAA - Newsletter
- Agriview - Magazine

CARRIED

25-024 **Accounts Payable**
Reeve Odelein
THAT we approve the payments of accounts and issuing of RM of Lakeview cheques 19295 to 19332 AND EFTs 2024-0190 to 2025-0005, cheques and EFTs to be listed on a separate page and added to the minutes.
CARRIED

25-025 **Adjournment**
THAT this meeting adjourn.
CARRIED

Meeting Adjourn at 12:26 P.M

Reeve

Administrator