

RM of Lakeview No. 337

Council Chambers, 150 Main St S, Wadena, Saskatchewan

Meeting Minutes

December Regular Meeting of Council December 10, 2024 - 09:00 AM

PRESENT

COUNCILLORS: Donald Linde - Division 1
Malcolm Evans - Division 2
Wanda Jones - Division 3
Morris Kiland - Division 4
Randy Woolrich - Division 6

ADMINISTRATOR: Carrie Turnbull
ASSISTANT ADMINISTRATOR: Karlee Leach

PRESENT THROUGH FACETIME AUDIO

REEVE: Dwight Odelein
COUNCILLOR: Wayne Anderson – Division 5

Call To Order

Deputy Reeve Linde called the meeting to order at 9:09 a.m

Amend Minutes

24-270

Councillor Jones

THAT Resolution 24-260 be amended to read:

1. November 25 (PM) & 29 (PM) - 1 Day

CARRIED

Reading and Approval of Amended Minutes

24-271

Councillor Evans

THAT the minutes of the November 19, 2024 first meeting of council be approved as amended.

CARRIED

RM of Barrier Valley No. 397 - Hauler Road Maintenance Agreement

24-272

Councillor Evans

THAT the signed Road Maintenance Agreement 10/24 with the RM as a hauler in the RM of Barrier Valley No. 397 be acknowledged and filed.

CARRIED

Board Resolution

24-273

Councillor Woolrich

THAT pursuant to Subsection 220(1) of The Municipalities Act, the RM OF LAKEVIEW #337 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Secretary Resolution

24-274

Councillor Anderson

THAT pursuant to Subsection 221(1) of The Municipalities Act, the RM OF LAKEVIEW #337 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Board Resolution

24-275

Councillor Evans

THAT pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF LAKEVIEW #337 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

24-276 **Secretary Resolution**
 Reeve Odelein

 THAT pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF LAKEVIEW #337 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

24-277 **Receipts & Payments Statement & Bank Reconciliation.**
 Councillor Woolrich

 THAT the November Receipts and Payments Statement and Bank Reconciliations be accepted as presented, attached and form part of the minutes.

CARRIED

24-278 **Transfer from SARM HISA**
 Councillor Evans

 THAT the municipality transfer \$300,000 from the SARM CIBC HISA to the Crossroads Credit Union Chequing account.

CARRIED

24-279 **Appointment of Acting Administrator**
 Councillor Woolrich

 THAT Karlee Leach be appointed as Acting Administrator in the Administrator's absence commencing on December 12, 2024.

CARRIED

24-280 **Apply to Registrar**
 Councillor Woolrich

 THAT the Administrator be authorized to commence proceedings under *The Tax Enforcement Act* to apply to the registrar of Land Titles to request and acquire title for the following described land:

 1. Blk/Par B Plan No. 60H06169 (PT NW - 33-34-13-W2), Title # 145184025

CARRIED

24-281 **Subdivision App SUBD-003848-2024 - LS-5-8-36-13-W2**
 Councillor Jones

 WHEREAS the municipality received a request for a proposed subdivision for LS-5-8-36-13-W2;
 THEREFORE BE IT RESOLVED THAT the administrator inform Community Planning that the subdivision is compatible with the intended use of the proposed site, that there are no facilities that would be affected by the proposed subdivision and that the

municipality only requires the applicant to submit a development permit application to the municipality for review;
AND THAT the proposed subdivision complies with Section 5.3. of the RM's Zoning Bylaw and Sections 4.3 & 4.4 of the RM's Official Community Plan.

CARRIED

24-282 **In Camera**
Councillor Linde

THAT the current meeting of council be suspended at 10:00 a.m. to proceed in a closed meeting as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding legal and personnel negotiations.

CARRIED

24-283 **Resume Meeting from In-Camera**
Councillor Linde

THAT the closed meeting session conclude at 10:59 a.m. and the regular meeting of council resume.

CARRIED

24-284 **Foreman's Wages**
Councillor Linde

THAT the Public Works Foreman annual salary be increased by 3% to \$86,465.93 (\$36.96/hr at 2340 hours) for 2025.

CARRIED

24-285 **Operator Wages**
Councillor Evans

THAT the grader operator's salary be increased by 3% to \$67,937.52 (\$29.04 per hour at 2340 hours) for 2025.

CARRIED

24-286 **Mower Wages**
Councillor Anderson

THAT the seasonal mower operator wages be increased by 3% to \$28.51 per hour for 2025.

CARRIED

24-287 **In Camera**
Councillor Linde

THAT the current meeting of council be suspended at 11:20 a.m. to proceed in a closed meeting as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding legal and personnel negotiations.

CARRIED

24-288 **Resume from In Camera**
Councillor Woolrich

THAT the in camera meeting session conclude at 11:40 a.m. and the regular meeting of council resume.

CARRIED

24-289 **Administrator Wages**
Councillor Evans

THAT the municipality increase the Administrator's salary by 4.5% to \$88,471.79 with the potential of a year end bonus for 2025.

CARRIED

24-290 **Assistant Administrator Wages**
Councillor Linde

THAT the Assistant Administrator wages be increased to \$22.66 per hour for 2025;

CARRIED

24-291 **Acting Administrator Wage**
Councillor Jones

THAT the Acting Administrator's Wage be set at \$28 per hour commencing on December 12 until the Administrator resumes the position from her leave.

CARRIED

24-292 **Administrator Short -Term Leave Benefit**
Reeve Odelein

THAT the RM will pay the difference between the administrators regular salary and short term disability benefit for the duration of her leave.

CARRIED

24-293 **Nut Lake Watershed**
Reeve Odelein

THAT the RM acknowledge and pay the 2024 Nut Lake Watershed Levy of \$80.

CARRIED

Councillor Linde exited the meeting at 12:14 p.m

Councillor Linde returned to the meeting at 12:15 p.m

24-294 **Civic Address Registry - Signage Program**
Councillor Evans

THAT council approves of the RM's application to the Civic Adress Registry Signage Incentive Project for road signage.

CARRIED

- 24-295 **Outstanding Custom Work**
Councillor Anderson
THAT any outstanding accounts receivable amounts for custom work be added to the property owner's tax roll at year end.
CARRIED
- 24-296 **Outstanding Water & Sewer**
Councillor Evans
THAT any outstanding accounts receivable amounts for water and sewer be added to the property owner's tax roll at year end.
CARRIED
- 24-297 **FCM Membership**
Councillor Woolrich
THAT the RM continue its annual FCM membership for 2025.
CARRIED
- 24-298 **Christmas Bonuses**
Reeve Odelein
THAT \$150 Co-op Gift Cards be purchased to be provided as Christmas Bonuses to each of the RM of Lakeview employees for 2024.
CARRIED
- 24-299 **Holiday Office Hours**
Councillor Linde
THAT the office be closed December 23rd to 27th 2024 for Christmas.
CARRIED
- 24-300 **APAS Annual Membership Invoice**
Reeve Odelein
THAT the 2025 discounted APAS Dues of \$10,330.35 be acknowledged and paid at the January 2025 Meeting of Council.
CARRIED
- 24-301 **Plant Health Officer - Winter Council Meetings**
Councillor Linde
THAT administration invite the SARM Plant Health Officer to an upcoming meeting.
CARRIED
- 24-302 **Hendon Well Report**
Councillor Evans
THAT the Hendon Well Report be accepted as presented and filed.

CARRIED

24-303 **Farm & Food Care - AGM - Jan 8, 2025 - Saskatoon**
Councillor Linde

THAT Reeve Odelein be registered to attend the 2025 Farm & Food Care AGM virtually on January 8, 2025

CARRIED

24-304 **Accounts Receivable and Tax Comparison**
Reeve Odelein

THAT the Accounts Receivable and Tax Comparison Listing be accepted as presented and filed.

CARRIED

24-305 **Correspondence**
Councillor Linde

THAT the following correspondence be accepted as presented and filed:

- Wadena EMO - Agenda - Nov. 21, 2024
- Wadena EMO - Minutes - Feb. 18, 2024
- Parkland Regional Library - Additional Branch Resource Policy
- APAS -2024 Accountability & Performance Review

CARRIED

24-306 **Accounts Payable**
Reeve Odelein

THAT we approve the payments of accounts and issuing of RM of Lakeview cheques 19243 to 19273 and EFTs 2024-0146 to 2024-0178, cheques and EFTs to be listed on a separate page and added to the minutes.

CARRIED

24-307 **Adjournment**
Councillor Anderson

THAT this meeting adjourn.

CARRIED

Meeting adjourned at 12:58 p.m

Reeve

Administrator