

RM of Lakeview No. 337

Council Chambers, 150 Main St S, Wadena, Saskatchewan

Meeting Minutes

December Regular Meeting of Council December 20, 2023 - 09:00 AM

PRESENT REEVE: Dwight Odelein
 COUNCILLORS: Donald Linde - Division 1
 Malcolm Evans - Division 2
 Wanda Jones - Division 3
 Morris Kiland - Division 4

 ADMINISTRATOR: Carrie Turnbull
ASSISTANT ADMINISTRATOR: Karlee Leach

PRESENT THROUGH FACETIME AUDIO

 COUNCILLOR: Wayne Anderson - Division 5
 Randy Woolrich - Division 6

Call To Order

Reeve Odelein called the meeting to order at 9:06 a.m.

Amend Minutes

23-270

Councillor Linde

THAT resolution 23-263 be removed as a duplicate resolution from the November 2023 minutes.

CARRIED

Approve Amended Minutes

23-271

Councillor Jones

THAT the minutes of the November 15, 2023 regular meeting of council be approved as amended.

CARRIED

Rescind Resolution

23-272

Reeve Odelein

THAT the RM rescind resolution 23-257.

CARRIED

RM of Lakeside No. 338 - RM Road Maintenance Agreement

23-273

Reeve Odelein

THAT the municipality sign and approve road maintenance agreements with the RM of Lakeside for their 28,000 metric tonnes of gravel haul occurring within the RM of Lakeview along Hendon Grid 758 from November 15 until December 31, 2023 and January 1 to January 31, 2024.

CARRIED

Road Maintenance Agreement - Olysky

23-274

Councillor Evans

THAT the RM acknowledge the signed road maintenance agreement with Olysky for 2024 - 2025.

CARRIED

WMC - Board of Revision Resolution

23-275

Councillor Jones

THAT the RM OF LAKEVIEW #337 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

WMC – Board of Revision Secretary Resolution

23-276

Councillor Linde

THAT the RM OF LAKEVIEW #337 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

WMC – Development Appeal Board Resolution

23-277

Councillor Kiland

THAT the RM OF LAKEVIEW #337 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024,

through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

23-278 **WMC – Development Appeal Board Secretary Resolution**
Councillor Evans

THAT the RM OF LAKEVIEW #337 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

23-279 **Receipts & Payments Statement & Bank Reconciliation.**
Councillor Evans

THAT the November Receipts and Payments Statement and Bank Reconciliations be accepted as presented, attached and form part of the minutes.

CARRIED

23-280 **Tax Enforcement Expiration of 6 Months Notice - PMB**
Councillor Linde

THAT discussion on the expiration of the 6 months notice in tax enforcement be tabled until the January Regular Meeting of Council.

CARRIED

23-281 **In Camera**
Reeve Odelein

THAT the current meeting of council be suspended at 9:54 a.m. to proceed in a closed meeting as per Part III Sections 15(b)(ii) of The Local Authority of Freedom of Information and Protection of Privacy Act regarding legal and personnel negotiations.

CARRIED

The Administrator and Assistant Administrator exited the meeting at 9:55 a.m.

The Administrator entered the meeting at 10:55 a.m.

The Administrator exited the meeting at 11:00 a.m.

The Public Works Foreman entered the meeting at 11:00 a.m.

The Public Works Foreman exited the meeting at 11:14 a.m.

The Administrator entered the meeting at 11:14 a.m.

23-282 **Resume Meeting from In-Camera**
 Reeve Odelein

 THAT the closed meeting session conclude at 11:17 a.m. and the regular meeting of council resume.

CARRIED

23-283 **Performance Reviews**
 Councillor Linde

 THAT the RM acknowledge that annual performance reviews for managers and council have been conducted for 2023;
 AND THAT any associated documentation be filed in personnel files accordingly.

CARRIED

23-284 **Foreman's Wages**
 Councillor Linde

 THAT the Public Works Foreman annual salary be increased by 2.5% to \$83,947.50 (\$35.88/hr at 2340 hours) for 2024.

CARRIED

23-285 **Operator Wages**
 Councillor Anderson

 THAT the grader operator's salary be increased by 2.5% to \$65,958.75 (\$28.19 per hour at 2340 hours) for 2024.

CARRIED

23-286 **Mower Wages**
 Reeve Odelein

 THAT the seasonal mower operator wages be increased by 2.5% to \$27.68 per hour for 2024.

CARRIED

23-287 **Administrator Wages**
 Councillor Jones

 THAT the municipality increase the Administrator's salary to \$84,662.00 per the 2024 RMAA salary schedule.

CARRIED

23-288 **Assistant Administrator Wages**
Councillor Evans

THAT the Assistant Administrator wages be increased to \$22.00 per hour for 2024.

CARRIED

The Assistant Administrator entered the meeting at 11:23 a.m.

Councillor Linde exited the meeting at 11:23 a.m.

23-289 **SMHI Commissions for 2023**
Reeve Odelein

THAT the municipality acknowledge the 2023 SMHI Commissions received in the amount of \$1,915.61.

CARRIED

23-290 **District 42 Rat Board - Accounts Payable**
Councillor Kiland

THAT the RM submit payment of \$608.79 to the District #42 Rat Control Board to payout outstanding fees to the previous pest control officer.

CARRIED

23-291 **Nut Lake Watershed**
Reeve Odelein

THAT the RM acknowledge and pay the 2023 Nut Lake Watershed Levy of \$80.

CARRIED

23-292 **SARM Bridge Inspections**
Reeve Odelein

THAT the RM acknowledge that no bridge inspections were completed in our RM due to the replacement of our previous bridges with large culverts.

CARRIED

23-293 **Outstanding Custom Work**
Councillor Jones

THAT any outstanding accounts receivable amounts for custom work be added to the property owner's tax roll at year end.

CARRIED

23-294 **Outstanding Water & Sewer**
Councillor Jones

THAT any outstanding accounts receivable amounts for water and sewer be added to the property owner's tax roll at year end.

CARRIED

- 23-295 **FCM Membership**
Reeve Odelein
THAT the RM continue its annual FCM membership for 2024.
CARRIED
- 23-296 **SARM Rural Crime Watch Association**
Councillor Kiland
THAT the RM becomes a member of the Rural Crime Watch Association and pay the annual membership fee of \$50 for 2024.
CARRIED
- 23-297 **Saskatchewan Crime Stoppers Donation**
Councillor Kiland
THAT the RM donates \$200 to Saskatchewan Crime Stoppers for 2023.
CARRIED
- 23-298 **Christmas Bonuses**
Councillor Jones
THAT \$100 Co-op Gift Cards be purchased to be provided as Christmas Bonuses to each of the RM of Lakeview employees for 2023.
CARRIED
- 23-299 **Hendon Well Report**
Reeve Odelein
THAT the Hendon Well Report be accepted as presented and filed.
CARRIED
- 23-300 **Accounts Receivable and Tax Comparison**
Councillor Evans
THAT the Accounts Receivable and Tax Comparison Listing be accepted as presented and filed.
CARRIED
- 23-301 **Correspondence**
Councillor Evans
THAT the following correspondence be accepted as presented and filed:
- NEATPC - Minute s- Aug. 8, 2023
 - CRLWMA - Minutes - Oct. 2, 2023
 - CRLWMA - Minutes - Oct. 10, 2023
 - CRLWMA - Minutes - Oct. 30, 2023
 - RMAA Review - Winter 2023

- APAS Update - December 2023
- STAR's Horizons - Magazine

CARRIED

23-302 **Accounts Payable**
Councillor Kiland

THAT we approve the payments of accounts and issuing of RM of Lakeview cheques 18979 to 19011 and EFTs 2023-0149 to 2023-0169, cheques and EFTs to be listed on a separate page and added to the minutes.

CARRIED

23-303 **Adjournment**
Reeve Odelein

THAT this meeting adjourn.

CARRIED

Meeting adjourned at 12:48 p.m.

Reeve

Administrator