

RM of Lakeview No. 337
Council Chambers, 150 Main St S, Wadena, Saskatchewan
Meeting Minutes
April Regular Meeting April 13, 2022 - 09:00 AM

PRESENT

REEVE: Dwight Odelein
COUNCILLORS: Donald Linde - Division 1
Malcolm Evans - Division 2
Wanda Jones - Division 3
Morris Kiland - Division 4
Wayne Anderson - Division 5
Randy Woolrich - Division 6

ADMINISTRATOR: Carrie Turnbull

Delegation: Lorne Whitehead - 9:15 a.m.

Call To Order

Called to order at 9:04 a.m. by Reeve Odelein

Reading and Approval of March 9, 2022 Regular Meeting Minutes

22-092 Councillor Evans

THAT the minutes of the March 9, 2022 regular meeting of council be approved as read.

CARRIED

Lorne Whitehead entered meeting at 9:12 a.m. to discuss the road along E-NE-23-36-13-W2.

Lorne Whitehead exited the meeting at 9:28 a.m.

Record Missed Resolution 22-012

22-093 Reeve Odelein

WHEREAS Resolution #22-012 originally made at the January Regular meeting of council, although recorded, was not printed nor distributed in the minutes due to a technological error;

THEREFORE BE IT RESOLVED THAT the following resolution be officially recorded in the minutes:

"Public Works Wages

Reeve Odelein

THAT Public Works wages for 2022 be amended by increasing the followings wages by 4% from 2021 to:

- Foreman - \$70,500.00 annual salary
- Operator - \$63,650.00 annual salary

CARRIED"

CARRIED

Record Missed Resolution 22-013

22-094 Councillor Anderson

WHEREAS Resolution #22-013 originally made at the January Regular meeting of council, although recorded, was not printed nor distributed in the minutes due to a technological error;

THEREFORE BE IT RESOLVED THAT the following resolution be officially recorded in the minutes:

"Mower Wages

Reeve Odelein

That discussion on the seasonal mower operator wages for 2022 be tabled until the April meeting of council.

TABLED"

CARRIED

Record Missed Resolution 22-014

22-095 Councillor Woolrich

WHEREAS Resolution #22-014 originally made at the January Regular meeting of council, although recorded, was not printed nor distributed in the minutes due to a technological error;

THEREFORE BE IT RESOLVED THAT the following resolution be officially recorded in the minutes:

"Administrator Wages

Councillor Jones

THAT the municipality increase the Administrator's salary to the following for 2022:

- 1) Administrator - \$71,500.00

CARRIED"

CARRIED

Record Missed Resolution 22-015

22-096 Councillor Linde

WHEREAS Resolution #22-015 originally made at the January Regular meeting of council, although recorded, was not printed nor distributed in the minutes due to a technological error;

THEREFORE BE IT RESOLVED THAT the following resolution be officially recorded in the minutes:

"Assistant Administrator Wages

Councillor Kiland

WHEREAS the Assistant Administrator completed an additional required class in her LGA certificate endeavour;

BE IT RESOLVED THAT the Assistant Administrator wages be increased from \$20.00 per hour to \$21.00 per hour for 2022.

CARRIED"

CARRIED

Operator Hart attended the meeting from 9:40 a.m. to 10:15 a.m.

Acknowledge Signed Purchase Agreement for Paswegin Lots

22-097 Councillor Linde

THAT the RM acknowledge receipt of the signed purchase agreement with P. & R. Anderson for Lots 2-10 Blk 3, Plan 3678 in Paswegin.

CARRIED

Grader Operator Position

22-098 Councillor Anderson

THAT the municipality approves of the RM Hiring committee offering the position of full time Grader Operator to Sheldon Mychan, commencing on May 1, 2022 with the following terms:

1. An annual salary of \$59,670.00
2. A courtesy bonus of 2 weeks of vacation to be taken before December 31, 2022.
3. An annual vacation anniversary date retroactive to January 1, 2022 thus being eligible for annual 3 weeks of vacation on January 1, 2023.
4. A 3-month probationary period, to be extended if required.

AND THAT the signed letter of employment by Sheldon Mychan represents acceptance of their employment terms.

CARRIED

Mower Operator Wages

22-099 Councillor Anderson

THAT the seasonal mower operator wages be increased to \$26.00 per hour for 2022.

CARRIED

Receipts & Payments Statement & Bank Reconciliation.

22-100 Councillor Evans

THAT the March Receipts and Payments Statement and Bank Reconciliations be accepted as presented, attached and form part of the minutes.

CARRIED

Councillor Jones declared a conflict of interest on Fuel Tenders as she currently is a board member on the Wadena Cooperative Association and exited the meeting and council chambers at 11:13 a.m..

Acknowledge Fuel Tender Request

22-101 Reeve Odelein

THAT the RM acknowledge that Tender Requests for fuel tenders were sent out to the Wadena Co-op and Brendonn Holdings stating that the tenders must be received by 4:00 p.m. April 12, 2022.

CARRIED

Fuel Tender Approval

22-102 Councillor Linde

THAT the municipality accept the lowest diesel tender of 1.56048 cents per litre submitted by Wadena Co-op Association Ltd.;

AND THAT we accept the lowest gas tender of 1.4684 cents per litre submitted by Wadena Co-op Association Ltd..

CARRIED

Councillor Jones returned to the meeting at 11:20 a.m.

Road Bans

22-103 Councillor Linde

THAT the municipality acknowledge the RM Road Committee enacting spring road bans within the RM effective April 11, 2022 until the expiration of Provincial Road Bans or a date otherwise agreed to by the RM Road Committee.

CARRIED

Grader Unit #1 Repair

22-104 Councillor Anderson

THAT the RM commence bearing repairs to the Unit # 1 Grader by Redhead Equipment to take place in the RM shop at an estimated cost of \$22,314.51.

CARRIED

Lapse Agreement on Bylaw 03/09

22-105 Councillor Evans

WHEREAS Bylaw 03/09 - A Bylaw to provide for the closing and leasing of a municipal road allowance contains an appended agreement that makes the bylaw no longer current;

BE IT RESOLVED THAT the agreement be renewed with a ten-year expiration date with the previously stated terms;

AND THAT a new Bylaw be drafted for the agreement to then repeal and replace Bylaw 03/09 at an upcoming meeting of council.

CARRIED

Secondary Authorization on EFTs and online payments

22-106

Councillor Linde

THAT the RM approve Crossroads Credit Union's secondary authorization requirement for online banking and EFT payments from the RM's account with the following current signing authorities for the RM:

- Administrator - Carrie Turnbull
- and one of the following
- Reeve - Dwight Odelein
- Deputy Reeve - Donald Linde
- Councillor - Morris Kiland

CARRIED

2021 Traffic Counts

22-107

Councillor Kiland

THAT the RM acknowledge the 2021 Traffic Counts received from the Ministry of Highways.

CARRIED

CTP reallocation for 2023

22-108

Councillor Woolrich

THAT the RM acknowledge the Rural Integrated Roads for Growth program's reallocation of two RM roads under the current CTP designations that will no longer be illegible for funding in 2023:

1. 337-1 - NNW-32 & N 31-34-13-W2, N-36 & NNE-35-34-14-W2 (5.9km)
2. 337-2 - N-9 to N-12-36-13-W2 (6.52km)

CARRIED

Hendon Post Office

22-109

Councillor Woolrich

THAT the RM responds to Canada Post indicating the RM supports continuing service at the Hendon Post Office with regular outlet hours and staffing levels.

CARRIED

Statistics Canada 2021 Census

22-110

Reeve Odelein

THAT the RM acknowledge the 2021 Statistics Canada Census population count for the following:

1. RM of Lakeview No. 337 - 366
2. Hamlet of Hendon - 10

CARRIED

- Board Appointees Bring Attention to Census Numbers**
22-111 Councillor Woolrich
THAT RM appointees for the Central Regional Board and the Wadena & District Fire Association bring attention to ensuring correct Statistics numbers are used going forward with Levy Calculations moving forward in 2023.
CARRIED
- Recess**
22-112 Councillor Woolrich
THAT the meeting recess for lunch from 12:12 p.m. to 1:30 p.m.
CARRIED
The Reeve called the meeting back to order at 1:31 p.m.
- CRLWMA - Draft Budget & Levy**
22-113 Councillor Kiland
THAT the RM pay the CRLWMA 2022 Levy totalling \$27,540.00.
CARRIED
- SMHI 2022 Withdrawal Listing**
22-114 Councillor Anderson
THAT the withdrawal list for Municipal Hail for 2022 be approved as presented and filed.
CARRIED
- 2022 Assessment Roll - Open for Inspection all year**
22-115 Councillor Linde
THAT the assessment roll be opened for inspection all year.
CARRIED
- TransGas Ltd - Mitigation Payment**
22-116 Councillor Evans
THAT the RM acknowledge receipt of the 2022 TranGas Mitigation Payment in the amount of \$680.00
CARRIED
- 2021 Wadena Co-op Equity**
22-117 Councillor Woolrich
THAT receipt of the 2021 Wadena Co-op Equity Payment totalling \$1,932.54 be acknowledged.
CARRIED
- Ag in the Classroom Donation Request**
22-118 Reeve Odelein

THAT the RM donates \$150 to Ag in the Classroom in 2022.

CARRIED

SARM Webinars

22-119 Councillor Anderson

THAT Councillor Jones and Administrator Turnbull be registered to take the webinar on Fire Service Minimum Standard Guidelines on April 21, 2022.

CARRIED

Budget Meeting Dates

22-120 Councillor Evans

THAT a Budget Committee Meeting date be set for May 4, 2022 at 8:00 a.m..

CARRIED

Hendon Well Report

22-121 Councillor Kiland

THAT the Hendon Well Report be accepted as presented and filed.

CARRIED

RCMP Report

22-122 Councillor Woolrich

THAT the monthly RCMP report be accepted as presented and filed.

CARRIED

Hendon Annual Meeting - April 28 - 9 am

22-123 Councillor Woolrich

THAT the Annual Hamlet of Hendon Meeting be scheduled for April 28 at 9:00 a.m.

CARRIED

Correspondence

22-124 Councillor Jones

THAT the following correspondence be accepted as presented and filed:

- CRLWMA - Feb 28, 2022 - Minutes
- CRLWMA - April 26, 2022 - Minutes
- CRLWMA - 2022 Financial Statement
- Wadena & District Fire Assoc - April 6, 2022 - Minutes
- NEATPC - 2022 AGM Agenda & July 13 AGM Minutes
- Horizon School Division - Thank You Letter
- APAS - 2022 Spring Update

- Carla Beck - Opposition Critic for Municipalities Newsletter
- Town of Wadena - Newsletter
- Town of Wadena - Drinking Water & Quality Compliance Report
- CN- Right of Way Vegetation Notice
- Municipal Hail - 2021 Financial Statement
- Explorer - Magazine
- Farmer's Voice - Magazine
- Agriview - Magazine
- WaterCanada - Magazine

CARRIED

Accounts Payable

22-125 Councillor Anderson

THAT we approve the payments of accounts and issuing of RM of Lakeview cheques 18420 to 18450 AND EFTs 1026 to 1029 AND 2022-0001 to 2022-0009, cheques and EFTs to be listed on a separate page and added to the minutes.

CARRIED

Adjournment

22-126 Councillor Kiland

THAT this meeting adjourn.

CARRIED

Meeting Adjourned at 2:14 p.m.

Reeve

Administrator