

November Meeting Highlights

- **THAT the minutes of the October 15, 2020 regular meeting of council be approved as mended.**
- **THAT the SARM Short Term disability benefits be renewed as follows:**
 - Employees covered as per their current salary**
 - Council covered for \$30,000.00**
 - Wadena & District Volunteer Fire Fighters Covered at the current limit.**
- **THAT the employees be covered for Long term disability benefits as per their 2021 salary.**
- **THAT the SARM Health & Dental coverage be renewed for 2021 as follows:**
 - Employees: Level 5 Family Health and Dental**
 - Councillors: Level 5 Single Family Health and Dental**
 - If family coverage is desired the councilor to pay the difference between single and family coverage.**
- **THAT the municipality allocate grant monies received from the Safe Restart Program towards the purchase of All – Net Municipal Software program at a cost of \$4495 for one year; AND THAT the administrator also ensures that the SARM \$1,000 credit for the same service be applied to the purchase of the programming.**
- **THAT the municipality agrees to the current coverage limits for SARM’s Property Self Insurance Plan for 2021; AND THAT the administrator looks into ensuring replacement cost is adequate on the RM office and Shop.**

- **THAT the municipality agrees to the current base coverage limit of \$3 million plus an additional \$2 million in extended liability coverage for SARM’s Liability Self Insurance Plan for 2021.**
- **THAT the municipality increase the Fidelity Bond limit to \$100,000 and maintain the Money and Securities coverage limit of \$20,000 under the SARM Fidelity Bond Coverage.**
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- **THAT we approve the following 2021 appointments:**

1. Deputy Reeve - Councillor Linde
- alternate Councillor Kiland

2. Appointments:

- a) **Assessor, Tax collector** -Carrie Turnbull
- b) **Finance committee** - Council
- c) **Road Committee** -Councillor
Anderson & Councillor Linde
- d) **Wadena Planning Committee** - Council
- Councillor Jones
- Councillor Kiland
- Dennis Fisher
- e) **Fire Rangers** - Council
- f) **Fire Chief** - Harold Narfason
- g) **Emergency Measures Coordinator** -Reeve Odelein
Deputy Coordinator - Councillor Linde
- h) **North East Area Transportation** - Mervin Kryzanowski
- i) **Parkland Regional Library** -Councillor Jones
- j) **Wadena Fire Association** - Councillor Kiland
- Councillor Anderson
- k) **Kelvington Veterinary Board** -Councillor Evans
- l) **Agriculture Councillors** -Councillor Anderson
- Councillor Evans
- m) **Wadena & Area Health Foundation** - Reeve Odelein

- n) Weneda Park Lodge -Councillor Jones
- o) Quill Lake Recreation Board - Reeve Odelein
- p) ADD Board - Councillor Evans
- q) Landfill Committee - Councillor Linde
- Councillor Kiland
- Landfill Committee Alternates: - Councillor Evans

- r) Public Advisory Committee -Councillor Anderson

- s) Pest Control Officer - Bert Hunt

-Lynne Roszell, Plant Health Officer - SARM Division 4
-PHO - SARM Division 1
-PHO - SARM Division 2
-PHO - SARM Division 3
-PHO - SARM Division 5
-PHO - SARM Division 6
- t) Weed Inspector - Each Councillor for their own division
- u) Auditor - Jensen & Stromber Chartered Accountants
- v) Solicitor - SARM Solicitor
- w) Returning Officer - Carrie Turnbull
- x) Deputy Returning Officers - Bev Urbanoski
- Halley Anderson

- Danielle Belanger

y) Administrator of Stray Animals Act - Carrie Turnbull
Assistant (Stray Animal Act) - Councillor Evans

z) Pound - Buck Dyck Farm, Pelly, SK

aa) Pound Keeper - Buck Dyck

bb) Volunteer firemen

- Harold Narfason - Chief
- Brian Weber - Deputy Chief
- Mark Turnbull - Deputy Chief
- Ron Buhs
- Bernie Rutko
- Cody Turnbull
- Karter Narfason
- Cal Halter
- Michael Rutko
- Greg Hart
- Gerald Hart
- Kea Narfason
- Scott Hart
- Clinton Burtnak
- Rylan Kristner
- Juston Sowa
- Lynn Brownlee

cc) APAS Delegate - Angela Jones

dd) Budget Committee - Reeve Odelein

- Councillor Jones
- Councillor Anderson

ee) District Board of Revision &
Development Appeals Board - Gord Krismer and
Associates Ltd.:

- Clint Krismer
- Gord Krismer
- Jeff Hutton
- Kirby Bodnard
- Cam Duncan
- Brenda Lauf
- Dave Lang
- Christina
Krismer
- Pam Malach
- Aileen
Swenson-
Secretary

ff) Building Inspector for Level I, II & III - 49North Code
Consulting Corp.

gg) Sask Forage Council - Reeve Odelein

hh) Wadena Cemetery Committee - Councillor Linde

ii) Wadena Van Corporation -Councillor Kiland

jj) Policy Manual Committee -Administrator Turnbull
- Councillor Jones
- Councillor Anderson

- **THAT the 2021 Administration policies be set as follows:**
Remuneration

1. **All Regular Meetings of Council/ meetings called by the municipality/meetings exceeding 3 hours in length will be \$200.00.**
2. **Meetings less than 3 hours in length will be \$100.00.**
3. **Mileage .55/km - In town = \$3.00/trip**
4. **Convention \$200.00/day**
5. **Convention Lodging at non-Hotel \$50.00/night**
With each councillor paying for their own meals.

Sale of Supplies:

Maps: Ratepayers - \$20.00 Non-ratepayers - \$25.00

Poison:	Ratepayers	Non-ratepayers
	Warfarin 1.75	3.50
	Ratak .85	1.65
	Ramex 1.75	3.50
	Hawk Blocks 3.00	6.00
	Odour Free 3.00/sachet	
	6.00/sachet 18.00/bag of 6	
	36.00/bag of 6	
	Ratoxin Weatherblok Pail	12.50/pail
		25.00/pail

Minutes: Minutes \$20.00/year

Photocopying: Ratepayers	Non-ratepayers
- under 5 pages - no charge	.25/copy
- over 5 pages - .25/copy	

Faxing: **Ratepayers** **Non-ratepayers**
 \$1.00/page **\$1.00/page**
 Social Services Bulk Rate Faxing
 50 cents/page
***Social Services Bulk Rate Faxing = 50 cents/page**

**Accts Rec: Taxes: upon receipt with deadline without penalty
December 31**

6% discount	August 31
5% discount	September 30
4% discount	October 31
2% discount	November 30
0% discount	December 31
Penalties	1% per month (12% per annum)

Added the first day of the month

According to Bylaw #02/12

General AP: Due upon receipt of billing

Custom work to be added to taxes if not paid by year end

Interest will be 1% compounded per month

Accts Pay: Cutoff date
- Monday noon before regular meeting of council

**Council meeting packages -Minutes of previous meeting
to be emailed: -Receipts and Payments Statement**
-Bank Reconciliations
-SARM updates
**-Copies of any pertinent information
to be covered at the meeting**

-Accts Payable, Correspondence, and Land Changes files to be placed on table for each member of council to review.

-Accts Rec - every three months

- Written reports from committees

Council meeting delegations: Time allowed - 15 minutes

Council Chamber Rental: Council Chambers \$30.00/half day
\$50.00/day

Small offices \$75.00/day

We will supply coffee if the meeting is during office hours

* Renter responsible for clean up

CARRIED

229/20 EVANS: THAT Public Works custom work rates and polices for 2021 be set as follows:

Custom Work

Custom Work Rates:

Ratepayers

Non-ratepayers

1. Grader -

\$100.00/hr

\$150.00/hr

\$25.00 Minimum Trip

2. Mowing -

\$100.00/hr

3. Snow ridging

If requested by ratepayer \$100.00/hr

If required by R.M.

No charge

*Ratepayers may receive one initial free snow ridging per year, then will be charged for any additional ridging to be required.

Equipment Rental Rates:

Steamer	\$30.00/hr/man \$1.00/km mileage \$25.00/hr for the steamer Plus any hose & nozzle repair or replacement costs.
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Fire Call Charges beginning 2019

1ST Pumper Truck	\$800.00/hr for 1st hour \$600.00/hr 2nd & each additional hour
2nd Pumper Truck	\$500.00/hr
Tanker	\$300.00/hr
Rescue Van	\$300.00/hr
6x6	\$100.00/hr
Men	\$30.00/hr/men/min 3 hrs
Foam	\$275.00/pail

- **THAT the meeting dates for 2021 be the second Wednesday of the month at 9:00am for the months of Jan – April & November and December and 8:00am for the months of May through October at the RM of Lakeview Council Chambers.**
- **THAT the following persons be authorized to sign documents on behalf of the municipality:**
Administrator – Carrie Turnbull
And one of the following:
Reeve – Reeve Odelein
Deputy Reeve – Councilor Linde
Alternative Deputy Reeve – Councilor Kiland
- **THAT the administrator completes the Municipal Revenue Sharing Declarations stating that the RM is compliant with the following:**

- 1. Submission of the Audited Annual Financial Statement to the ministry;**
- 2. Submission of the Public Reporting on Municipal Waterworks to the ministry**
- 3. In Good Standing with respect to the reporting and remittance of Education Property Taxes (see Declaration of Eligibility Guide for definition);**
- 4. Adoption of a Council Procedures Bylaw;**
- 5. Adoption of an Employee Code of Conduct; and**
- 6. All members of council have filed and annually updated their Public Disclosure Statements, as required.**
 - THAT the Hendon Well Report be accepted as presented and filed.**
 - THAT the RM approve the SaskPower Project on SE- 16-36-14-W2**
 - THAT the Administrator completes the Ministry of Central Services Day Use Agreement for any upcoming rental of the RM office space by the Ministry of Social Services**
 - That the RM Map updates for 2021 include changes to All Weather Road System and Seasonal Roads as per Public Works recommendations.**
 - WHEREAS the Covid-19 Pandemic provincial restrictions are continually changing on an ongoing basis and masks are currently mandatory in all public places within Saskatchewan; BE IT RESLOVED THAT staff be provided with disposable masks to be used in public areas of the RM building, that all staff comply with Public Health Orders, AND BE IT FURTHER RESLOVED THAT any extended sick leave requirements for staff due to child or individual illness be addressed on a case by case basis as required.**